Duncan Macdonald, L.Ac., Origins Medicine

862 Folsom St, San Francisco, CA 94107
Phone: 415-902-0771
www.originsmedicine.com duncan@originsmedicine.com

Dear Patient,

Welcome! And thank you for choosing Duncan Macdonald, L.Ac. as one of your health care providers.

HOW THE PROCESS WORKS:

STEP 1:

During your initial consultation Duncan Macdonald, L.Ac will review your health history and make recommendations for lab tests that are appropriate for your specific health issues.

STEP 2:

Once you have completed your lab tests, Duncan Macdonald, L.Ac will explain the meaning of your test results to you in a follow up consultation. He will create an individualized therapeutic program for you including diet changes, nutritional supplements, and exercise, lifestyle and stress management advice.

STEP 3:

Subsequent consults are scheduled to monitor your progress. **Duncan Macdonald, L.Ac**. will also design an on-going wellness program to be reviewed and updated with our staff at no charge every six months.

We invite you to contact us via email or phone should you have any questions during the course of your treatment. We may be reached at 415-902-0771.

We look forward to assisting you in achieving your current wellness goals, and to guiding you in maintaining wellness throughout your life.

In health,

Duncan Macdonald, L.Ac. and Staff

Duncan Macdonald, L.Ac., Origins Medicine

862 Folsom St, San Francisco, CA 94107
Phone: 415-902-0771
www.originsmedicine.com duncan@originsmedicine.com

New Patient Paperwork

I clearly understand and agree that all services rendered to me are charged directly to me and that I am responsible for payment. I also understand that if I suspend or terminate my care and treatment, any fees for professional services rendered to me will be immediately due and payable. I authorize Duncan Macdonald, L.Ac. to release my personal medical information to me.

Patient's Signature: _____ Date: _____

Name:				Date:
Address:			Country:	
City:		State:		Zip/Postal Code:
Home Phone:	Work Phone:		Fax:	
E-mail:		Cell Phone:		
Please mark your preference for occasional follow up communication from our office: _____Email _____Phone				
Age:	Birth date:	Sex: M F	Status: M S W D	No. Children:
Occupation:		Employer:		Years Employed:
Spouse's Name:		Occupation:		Employer:
Person responsible for this account:			Referred by:	
What is your major complaint?				
Other complaints?				
What are your overall health goals once your complaints are resolved?				
How long has it been since you really felt good?				

Duncan Macdonald, L.Ac., Origins Medicine

862 Folsom St, San Francisco, CA 94107
Phone: 415-902-0771
www.originsmedicine.com duncan@originsmedicine.com

Please answer all questions frankly, to the best of your knowledge. All information is confidential.

Weight _____ Height _____ Blood Pressure (if known) _____ % Body Fat (if known) _____

1. Are you presently taking any medications, nutritional supplements or vitamins? _____
please list (attach sheet if necessary)

_____

2. In the past, have you used birth control pills and/or antibiotics?_____

a. For how long?_____

3. If you have fillings, please list material(s) used:_____

4. Do you presently, or have you ever had any of these conditions? (circle)

Anemia	Frequent Headaches	Skin condition
Arthritis	Heartburn	Thyroid condition
Asthma	High blood pressure	Unexplained weight change
Chest pains	High cholesterol	
Chronic cold/flu symptoms	Hypoglycemia	
Chronic fatigue	Kidney problems	
Depression	Liver problems	
Diabetes	Osteoporosis	

5. How much sleep do you get each night on average?_____

6. Do you have any food allergies, sensitivities or restrictions?_____

_____

7. Do you smoke, drink alcohol or use recreational drugs?_____

a. How much, how often?_____

b. How often do you drink caffeinated beverages?_____

Duncan Macdonald, L.Ac., Origins Medicine

862 Folsom St, San Francisco, CA 94107
Phone: 415-902-0771
www.originsmedicine.com duncan@originsmedicine.com

8. Please list foods you tend to overeat or crave (Sweets, breads, fatty foods, meats, milk, etc.):_____

_____

9. Are there foods that you eat on a daily basis, almost daily basis?_____

_____

a. Do you "miss" these foods if you do not eat them?_____

10. Write briefly about your weight gain/loss history:_____

_____

a. What do you feel triggered your weight fluctuation? (circle) heredity stress eating habits boredom

b. Was your weight gain/loss: (circle) sudden gradual problem since childhood

11. Please list close relatives that have diabetes, heart disease or obesity:_____

_____

12. What methods have you tried to lose/gain weight_____

_____

13. How is your energy level?_____

a. Are there times in the day that you feel best?_____worst?_____

14. Are you happy in your life right now?_____

15. What are your main sources of stress_____

_____

16. How do you deal with your stress?_____

_____

17. Please answer the following questions Yes or No:

a. If I'm feeling down, a snack makes me feel better. Yes_____ No_____

b. I sometimes have a hard time going to sleep without a bedtime snack. Yes_____ No _____

c. I get tired and/or hungry in the mid-afternoon. Yes_____ No_____

d. I get a sleepy, almost "drugged" feeling after eating a meal containing bread, pasta or dessert. Yes_____ No _____

e. Now and then I think I am a secret eater. Yes _____ No_____

f. At a restaurant, I almost always eat too much bread before the meal is served. Yes_____ No_____

g. I have difficulty concentrating, or frequent fuzzy or spacey thinking patterns. Yes_____ No_____

h. I experience cravings for sugar, breads, pasta and baked goods. Yes _____ No_____

i. I feel shaky if I don't eat on time or if I don't snack. Yes_____ No_____

j. I often find myself irritable or angry. Yes_____ No_____

18. Check off any of the following that have applied to you within the last 30 days:

_____Do you feel nauseous?	_____Do you have abdominal/intestinal pain?
_____Do you have bloating?	_____Do you get bloated after meals?
_____Do you get heartburn?	_____Do you have diarrhea?
_____Do you have constipation?	_____Do you travel outside of the U.S.?
_____Do you have gas?	_____Are your stools compact/hard to pass?
_____Do you belch following meals?	_____Do you have gurgles in your stomach?
_____Do your bowel movements alternate between constipation and diarrhea?	

24. In your estimation, how physically fit are you right now?

Unfit_____ Below average_____ Average _____ Above average_____ Very fit_____

25. How often do you exercise? _____

a. What is your regimen?_____

Duncan Macdonald, L.Ac., Origins Medicine

862 Folsom St, San Francisco, CA 94107
Phone: 415-902-0771
www.originsmedicine.com duncan@originsmedicine.com

_____

_____

26. If you do not currently exercise, what types of exercise have you enjoyed doing in the past? _____

_____

27. What are your fitness goals? (circle all that apply)

General fitness endurance	Muscle toning
Weight loss/maintain weight	Muscle strengthening
Osteoporosis prevention	Muscular coordination/balance
Specific sport enhancement	Other
Flexibility	

28. Surgeries, starting with most recent:_____

29. Hospitalizations:_____

30. Briefly describe where you have lived since childhood:_____

_____

_____

31. What is your heritage? (Irish, German, Spanish, etc.) _____

32. Circle "Now" or "Past" for only those items with which you identify. Ignore anything that does not apply to you.

Is your life:	Do you often:
Now Past Satisfactory	Now Past Feel depressed
Now Past Boring	Now Past Have anxiety
Now Past Demanding	Do you often:
Now Past Unsatisfactory	Now Past Have irrational fears

Duncan Macdonald, L.Ac., Origins Medicine

862 Folsom St, San Francisco, CA 94107
Phone: 415-902-0771
www.originsmedicine.com duncan@originsmedicine.com

Do you worry over:					
Now	Past	Home life	Now	Past	Feel upset
Now	Past	Marriage	Now	Past	Feel things go wrong
Now	Past	Children	Now	Past	Feel shy
Now	Past	Job	Now	Past	Cry
Now	Past	Income	Have you:		
Now	Past	Money problems	Now	Past	Seriously considered suicide
			Now	Past	Attempted suicide

POLICIES AND PROCEDURES

(please retain pgs. 6 &7 for your records)

New Patients

First Appointment

Your first consultation will be 45 minutes – 1 hour ($275). During this time Duncan Macdonald, L.Ac. will determine the appropriate lab tests you should order to address your specific health concerns.

Fee Schedule

New Patient consultation: $275 (45 minutes - 1 hour)
1 hour: $300
45 minutes: $225
30 minutes: $150
15 minutes: $75

- Payment is due at time of consultation
- Methods of payment are: Check or money order (in advance) Visa, MasterCard or American Express.
- All consultations are timed from the time the appointment begins; you will only be billed for the actual time used.

Appointments

- Follow-up consults may be scheduled in 15, 30, 45, or 60-minute blocks of time.
- We encourage you to book your appointments 2 weeks in advance.
- As a courtesy to you, our office will call you to confirm your appointment one day in advance. You may also receive a reminder via email.

Duncan Macdonald, L.Ac., Origins Medicine

862 Folsom St, San Francisco, CA 94107
Phone: 415-902-0771
www.originsmedicine.com duncan@originsmedicine.com

Lab Tests

- The results of your lab test(s) will be sent to Duncan Macdonald, L.Ac. 2 to 4 weeks after mailing your specimens to the lab.
- Duncan Macdonald, L.Ac. will evaluate the results. After evaluation you will be contacted to schedule a follow-up appointment.

Cancellations

- If you are unable to keep your scheduled appointment, you must notify our office a minimum of 24 hours before your scheduled time or you may be charged for that appointment.

Returned Products

- PRE-APPROVAL is REQUIRED on ALL RETURNS!!
- Refrigerated items CANNOT be returned
- 15% restock fee of purchase price less shipping and handling may be refunded on unopened and non-refrigerated items
- No supplement returns will be accepted after 30 days on all regularly stocked items. Special orders CANNOT be returned!
- Prepaid tests can be returned for credit within one year of purchase.

Important Notes

- Duncan Macdonald, L.Ac. is not a medical doctor; he does not service medical emergencies. If you have a medical emergency, you must contact your primary care physician or dial 911!
- Please contact the office if you are not clear on any of our policies or procedures.

I _____ have read and understood Duncan Macdonald, L.Ac.'s Policies and Procedures.
(please print name)

Date_____

Signature_____

Duncan Macdonald, L.Ac., Origins Medicine

862 Folsom St, San Francisco, CA 94107
Phone: 415-902-0771
www.originsmedicine.com duncan@originsmedicine.com

Please complete this form if you would like us to share information about your progress with another person.

Authorization to Release Medical Information

To: Duncan Macdonald, L.Ac. _____

Address: 862 Folsom St., San Francicso , CA, 94107_____

I, _____ request the following information:

☐ Test results ☐ History ☐ Records ☐ Diagnosis
☐ Treatment ☐ Reports ☐ Progress

concerning my: ☐ Accident ☐ Injury ☐ Illness

☐ Other _____

To be released to: _____
(Name of Practitioner, Doctor, family member etc.)
Address: _____

Fax:_____

For the purpose of: _____
(Specify)

_____

According to Section 1795 of the California Health and Safety Code, these records must be provided within 15 days of receipt o this notice.

Signed: _____ Date: _____

☐ Patient ☐ Spouse ☐ Parent ☐ Guardian